Log into the EGC Parent Portal online here: https://app.iclasspro.com/parentportal/elmiragymnastics/

Click **BOOK A PARTY** along the left toolbar

Click the arrow next to the party date to view the drop down menu to see other party dates. (see the yellow star above)

Use the arrows to scroll through calendar. Dark grey boxes indicate dates with available parties. Click on the dark grey box to view what types of parties are available on that particular date.

Once you click on the date you will see which party types are available on that day, and what times are available. The example below shows that the 2:15 party has already been booked, but the 3:15 party is available.   Click on the available time that you'd like to reserve to start the booking process.

Gymnastics Birthday Party (Ages 1+)

▸ More Details

Gymnastics birthday parties are available for ages 1-18. Parents must accompany children ages 3 and under.

| 2:15 PM - 4:00 PM | 3:15 PM - 5:00 PM |

On the next screen click on **CHOOSE** to select the party package.

Please select your party package!

Your Party So Far:		
	Place:	Gymnastics Birthday Party (Ages 1+)
	Date/Time:	Saturday October 13, 2018, 03:15 PM - 05:00 PM
	Package:	

Choose Gymnastics Birthday Party ~ Up to 10 children
$200.00

Gymnastics Birthday party is available for ages 1+. Parents must accompany children ages 3 and under.

Complete all fields on the following screen:

Your Party So Far:
Place: Gymnastics Birthday Party (Ages 1+)
Date/Time: Saturday October 13, 2018, 03:15 PM - 05:00 PM
Package: Gymnastics Birthday Party ~ Up to 10 children

Number of Guests
How many guests are in your group?

MAXIMUM CAPACITY: 30

Group/Party Nickname
(ex. "Morris Family" or "Jaguars Baseball Team")

Contact
Who we should contact with any information regarding this party.

FIRST NAME

LAST NAME

PHONE

EMAIL

Person of Honor
If this is a birthday party, name of birthday person, etc. If more than one, use the Add Another button to add additional people.

FIRST NAME

LAST NAME

DATE OF BIRTH

GENDER
N/A

Additional Information
Let us know of any special needs or any information regarding your order.

Agree to Waiver Requirement

☑ I UNDERSTAND THAT EACH GUEST MUST HAVE A WAIVER SIGNED AND TURNED IN BEFORE THEY CAN PARTICIPATE. IN THE CASE OF MINORS, A PARENT OR GUARDIAN MUST COMPLETE AND SIGN THE WAIVER.

Continue Booking

Click on **CONTINUE BOOKING**

Select to pay the $50 deposit, or full party price.

Add payment method and click Complete Booking.   A confirmation email will be sent to you to confirm the party information.

Party Selections

Package: Gymnastics Birthday Party ~ Up to 10 children	$200.00
Guests: 10 Additional	$50.00
Subtotal:	$250.00
Tax:	$0.00
Party Total:	**$250.00**

Would you rather pay the deposit now and the remainder before your party date or pay the full amount now?

◉ Deposit: **$50.00**

◯ Full Amt: **$250.00**

Please choose your form of payment below to complete checkout.

FORM OF PAYMENT

Select...   ▾

By clicking '**Complete Booking**', I agree to the **Terms & Conditions** for this transaction.

Complete Booking